TYABB PRIMARY SCHOOL	**Policy Name:**	Child Safety Code of Conduct	**Approved by School Council**	25.3.24
	Responsible:	Leadership Team	**Review Date:**	March 2026

CHILD SAFETY CODE OF CONDUCT

PURPOSE

Our Child Safety Code of Conduct sets out the expected behaviour of adults with children and young people in our school.

All Tyabb Primary School staff, volunteers, contractors, service providers, school council members and any other adult involved in child-connected work must follow the Child Safety Code of Conduct.
The Child Safety Code of Conduct applies to all physical and online environments used by students. It also applies during or outside of school hours and in other locations provided by the school for student use (for example, a school camp).

Acceptable behaviours

As Tyabb Primary School, staff, volunteers, contractors, and any other member of our school community involved in child-connected work, we are responsible for supporting and promoting the safety of children by:

- upholding our Tyabb Primary School commitment to child safety at all times and adhering to our Child Safety Policy
- treating students and families in our school community with respect in our school environment and outside our school environment as part of normal social and community activities
- listening and responding to the views and concerns of students, particularly if they disclose that they or another child or student has been abused or are worried about their safety or the safety of another child or student
- promoting the cultural safety, participation and empowerment of Aboriginal students, students with culturally and/or linguistically diverse backgrounds, students with a disability, international students, students who are unable to live at home and lesbian, gay, bisexual, transgender and intersex (LQBTIQ+) students
- ensuring, as far as practicable, that adults are not alone with a student – one-to-one interactions between an adult and a student are to be in an open space or in line of sight of another adult
- ensuring relationships take place within boundaries of respect and professionalism
- reporting any allegations of child abuse or other child safety concerns to the Principal or Child Safety Officer (Assistant Principal / welfare coordinator).
- understanding and complying with all reporting and disclosure obligations (including mandatory reporting) in line with our child safety responding and reporting policy and procedures available on our School Website and the PROTECT Four Critical Actions.
- if child abuse is suspected, ensuring as quickly as possible that the student(s) are safe and protected from harm.

Unacceptable behaviours

As Tyabb Primary School, staff, volunteers, contractors and member of our school community involved in child-connected work we must not:

- ignore or disregard any concerns, suspicions or disclosures of child abuse or harm
- develop a relationship with any student that could be seen as favouritism or amount to 'grooming' behaviour (for example, by offering gifts)

- display behaviours or engage with students in ways that are not justified by the educational or professional context
- engage in open discussions of a mature or adult nature in the presence of children, this includes the use of inappropriate language
- discuss intimate topics or use sexualised language, except when needed to deliver the school curriculum or professional guidance
- express personal views on cultures, race, religion or sexuality in the presence of children
- ignore an adult's overly familiar or inappropriate behaviour towards a student
- treat a child or student unfavourably because of their disability, age, gender, race, culture, vulnerability, sexuality or ethnicity
- communicate directly with a student through personal or private contact channels (including by social media, email, instant messaging, texting etc) except where that communication is reasonable in all the circumstances, related to schoolwork or extra-curricular activities or where there is a safety concern or other urgent matter
- photograph or video a child or student in a school environment except in accordance with the Tyabb Primary School Photographing, Filming and Recording Students Policy (School Website) or where required for duty of care purposes. This policy allows parents/carers to take photos and record their own children during school activities. If other children are in the photo or recording, we request that parents/carers only do so for their own personal use and do not publish/distribute the images in any form, including via text/email or social media, without the prior consent of persons whose children also appear in the images.
- store images of children, gathered as a result of their work, on personal equipment,
- consume alcohol against school policy or take illicit drugs in the school environment or at school events where students are present
- have contact with any student outside of school hours except when needed to deliver the school curriculum or professional guidance and parental permission has been sought

Breaches to the Child Safety Code of Conduct

All Tyabb Primary School staff, volunteers, contractors and any other member of the school community involved in child-connected work who breach this Child Safety Code of Conduct may be subject to disciplinary procedures in accordance with their employment agreement or relevant industrial instrument, professional code or terms of engagement.

In instances where a reportable allegation has been made, the matter will be managed in accordance with the Department of Education and Training Reportable Conduct Scheme Policy and may be subject to referral to Victoria Police.

All breaches and suspected breaches of the Tyabb Primary School Child Safety Code of Conduct must be reported to the principal and/or Child Safety Office (Assistant Principal / welfare coordinator) in pe5977 4584. If the breach or suspected breach relates to the principal, contact the Department of Education and Training South Eastern Victoria Region on 1300 338 691.

Approval and review

Created date	**25.03.24**
Consultation	Consultation on this policy is mandatory. This policy has been discussed and approved by Tyabb Primary School Council 25.03.24
Endorsed by	Principal
Endorsed on	**25.03.24**
Next review date	March 2026

CODE OF CONDUCT

SIGNED STATEMENT OF COMMITMENT

By observing these standards you acknowledge your responsibility to immediately report any breach of this code to Tyabb Primary School's Child Safety Officer (Assistant Principal) or Principal.

If you believe a child is at immediate risk of abuse phone 000.

I agree to adhere to this Code of Conduct:

Name: ……

Signature: ……