



Tyabb Primary School Council

President: Sharon M
Vice President: Karina P
Secretary: Kirsten L

Acting Principal: Carole H
Treasurer: Robyn B

Minutes for Tyabb Primary School Council Monday, November 23rd, 2015 6.30pm

1. Attendance

Robyn, Julie, Mikaela, Carole, Geordie, Sharon, Kirsten, Karina, Sally

In attendance:

Mikaela Earl: Minutes

Apologies: Heidi, Kathie

Motion: That apologies be accepted.

Moved: Karina

Seconded: Kirsten

Carried

2. Minutes of previous meeting

Motion: That the minutes of the last meeting held on Monday, OCTOBER 26th, 2015 have been discussed and are accepted.

Moved: Sally

Seconded: Julie

Carried

3. Business arising from the minutes

- Letter to be sent home at the start of next year to check parents occupation/education

4. Correspondence

In

Inspire- now electronic. View at: <http://www.education.vic.gov.au/about/news/inspire/Pages/default.aspx>

Condolence letter from Bruce Armstrong– Acting Deputy Secretary Region

Out

Motion: That the correspondence has been discussed and is accepted.

Moved: Geordie

Seconded: Karina

Carried

5. Principal's report - As Tabled

Motion: That the Principal's report has been discussed and is accepted.

Moved: Sharon

Seconded: Karina

Carried

- Remembrance Day – Carole took our school leaders to represent our school at the service in Hastings. This was a good experience for them.
- RACV – Carole and Mikaela visited Maryborough to see our two teams compete.
- Tyabb's Got Talent – Grand final tomorrow. Lots of acts. Very successful.



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- Water Safety – Grade 5/6 completed water safety at Mt Martha
- Library Books – We have purchased a whole lot of new books for the library
- Education State – There are new initiatives (curriculum, equity funding, new school improvement model, curriculum focus on growth, Annual Plan and Strategic Plan focuses)

6. Sub-committee reports

Finance - As tabled

- All booklists have been returned – it has been very transparent this year & parents have been happy.
- Year book sales have been really good and we have ordered another 50 copies.
- Gift for Vivienne Brown – looking to buy Gold class tickets or something she can enjoy for herself.
- Gift for Paula Jackson – After 25 years at our school & teachers will contribute.
- Gift for Bruce our Maintenance man – Who is also retiring (under \$100)
- School Council dinner booked for Monday 7th December

Motion: That Tyabb Primary School Council has discussed and approves the Financial Report for October, 2015

Moved: Kirsten
Seconded: Georgie
Carried

Motion: That Tyabb Primary School Council has discussed and ratifies the accounts passed for payment for October, 2015

Moved: Karina
Seconded: Kirsten
Carried

Motion: That Tyabb Primary School Council approves purchasing card transactions as presented

Moved: Sharon
Seconded: Julie
Carried

Motion: That the School Council endorse the 2016 Indicative Budget as presented

- Annual Budget meeting has happened with staff and parent reps present.
- It has been a good year. We haven't had to cut and slash budgets this year and our budget is looking positive for next year.
- Thank you to Chris M for all her extra work getting budgets ready.

Moved: Julie
Seconded: Karina
Carried

Education – No report

JSC Report – No report

Facilities - As tabled

- Gardener – Greg Carter has been doing this for us. Mulch and tidy up and can take over some of Bruce's weekly tasks
- Mowing – Fence line has been done



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- Maintenance Man – Bruce is retiring and will be sadly missed. We need to put the word out for a new one. We need one who has all the licences and all their own equipment. He will stay on for tagging and testing of our electrical equipment
- Asbestos Audit – They are coming on 1st December. They will come and test and take samples and do the audit. They will do an up to date register. They will do the whole school and check for Asbestos and do random sampling and will label/sticker areas that have Asbestos in them.
- There are some big pot holes just outside of the drive through and in the drive through that need attention.
- There is also a big hole in the asphalt just in the corner of the drive in. Carole to follow up and get a quote for a patch.

Traffic Safety Committee - No report

PFA-

- School concert number are up to 991 out of 1520 available.
- We are looking to open it up soon for general sale/unlimited tickets.
- There has been \$9,500 transferred over to the school from the ticket sales.
- We have covered our costs so anything above that now will be profit .
- Try booking has been very good and thanks to Robyn for taking on the tickets.
- We have made the decision that 2 years and under can sit on laps but that wasn't publicised as we're not sure what the theatres capacity is.
- Viv has said she isn't going to be president next year. We are looking for a new president and will put this in the bulletin
- So far this year we have raised: \$21,653.69
- AMART – we've got a good deal going with them and they carry money over from purchases.
- We have them with AMART, Good Guys, Bakers Delight (not sure what this one gives us – Robyn and Viv to follow this up), Richie's
- Carole to pop this into a newsletters early in the year about our affiliations.
- Walkathon - \$11,669.62 was raised for literacy books.

Motion: That the School Council has discussed and accepts the subcommittee report as tabled

Moved: Robyn

Seconded: Karina

Carried

General business:

- **Review Feedback from Final Report**
- **Tribute to Nicole**
- We are going to do an afternoon tea in late December at 4pm onwards. There will be an invite from School Council for the afternoon. Sharon (our Art teacher) is going to do 2 large butterfly mosaic. These are going to put on the wall outside the principal's office along with a plaque.
- **Retirements**
 - Thank you to PFA president Viv who will be finishing at the end of this year. Letter of thanks from School Council - suggestions of possible gifts (see above)
 - Thank you to Bruce our maintenance man. Letter of thanks from School Council.

Meeting closed 8:55pm

**Next Meeting: Monday December 7th Dinner
Monday February 15th**