	Policy Name:	Community Code of Conduct	Date of approval:	2009
	Responsible:	School Council	Review date:	2012

1. Rationale:


- All the members of our community have a right to expect to be treated with consideration, politeness, honesty and respect and to live in a welcoming and caring environment.
- Tyabb Primary School values and encourages the active support and participation of the local community in the provision of high quality education for our children. We recognize the importance of strong social and community networks, the contribution the school makes to these and the value of developing our children as social citizens. This also includes recognition of our place in the local environment, infrastructure and economy.
- We define our community as the immediate and extended families of children attending the school and friends of the school including local residents, businesses, groups and organizations, the staff, past students and other schools.

2. Aims:


- The purpose of this code of practice is to delineate how the school will interact with its community.

3. Implementation:

- The policy should be read in conjunction with the Community Consultation and the Communication policies.
- We recognise that Tyabb Primary School interacts with the community in a range of ways including:
 - School Council and PFA and their subcommittees
 - Parent teacher interviews and contacts
 - School Information Booklet
 - School Annual Reports and Reviews
 - Children's Achievement Reports
 - Fortnightly Newsletters
 - Excursions, Incursions and Camps
 - Special School events for example book fairs, education and literacy weeks, celebratory activities
 - School Fetes and Canteen
 - Fundraising events and social occasions
 - Information Nights
 - Local displays and cultural events
 - Marketing programs
 - Interschool activities, eg. transition programs, networking activities, professional development programs
 - Media and press activities
 - Purchasing of products and services
 - Use of local facilities

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- We recognise that the community interacts with and supports the school in a range of ways including:
 - Participation in School Council and PFA and their activities
 - Participation in educational activities
 - Excursions, Incursions and Camps
 - Classroom, Computer and library activities
 - Early years programs and PMP
 - Uniform supplies
 - Health and Welfare services
 - Guest speakers and special visitors eg police, fire brigade, civic and sporting leaders,
 - Visiting teachers, guidance and welfare officers, integration and disability services
 - Student teachers
 - Interschool activities eg. sporting and cultural events
 - Shared use of facilities
 - Fundraising and sponsorship
 - Provision of goods and services
 - Building and garden maintenance
 - Local government services, programs and settings
 - Sporting competitions and clubs
- In order to support our social and community relationships Tyabb Primary School undertakes to:
 - Value and recognise the contributions of the community
 - Respect confidentiality where required
 - Respect the values of the community
 - Provide support for social networks and activities where possible
 - Fulfill our role in ways that respect the policies and demands of the Department of Education and Early Childhood Development
 - Actively communicate with the community on a regular basis
 - Monitor and evaluate our relationship and communication with the community with a commitment to on-going improvement through informal discussions, observation of participation and support, surveys and formal evaluations
 - Engage with organisations that support the values of the school community
 - Support local businesses where possible
- The Tyabb school community expects its members to:
 - contribute to and support the school's policies, programs and behavioural expectations
 - promote a healthy attitude towards school and learning
 - respect confidentiality and individual differences, backgrounds and abilities
 - arrange appropriate times to discuss issues of importance with staff
 - represent the school in a responsible and caring manner
 - support Department of Education and Early Childhood Development demands for reporting of absences and the attendance and punctuality of children
 - support and participate in committees, school events, fundraising and social activities
 - support and facilitate the social, economic and environmental relationships that develop our children and maintain our community.

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4. Evaluation:

- This policy will be reviewed as part of the school's three-year review cycle.

References: Schools Communications Toolkit

<http://www.education.vic.gov.au/management/schooloperations/commstoolkit.htm>

Policy and Guides Addressing parents concerns

[http://www.eduweb.vic.gov.au/edulibrary/public/commrel/contacts/POLICY AND GUIDES Addressing parents concerns.pdf](http://www.eduweb.vic.gov.au/edulibrary/public/commrel/contacts/POLICY_AND_GUIDES_Addressings_parents_concerns.pdf)